



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, MARCH 20, 2017 – 6:00 P.M.  
CITY HALL**

**MEMBERS PRESENT:** Jerry D. Roseberry, Mayor; Councilmembers: Sarah Davis; George Holt; David Eady; Melvin Baker; Mike Ready; Jim Windham.

**OTHERS PRESENT:** Bob Schwartz, City Manager; Dave Harvey, Chief; Lauran Willis, City Clerk; Kendra Mayfield Todd Cain, Jeff Wearing, Hoyt Oliver, Peggy Madden, Judy Greer, Juanita Carson.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor.  
Agenda – Attachment A

**Honorary Councilmember**

Mayor Roseberry introduced Todd Cain as Honorary Councilmember for April appointed by Councilmember Jim Windham.

**Mayors Announcements/SPLOST**

Mayor Roseberry asked Hoyt Oliver, Chairman of the 2017 SPLOST Committee to give an update on the 2017 SPLOST initiative. Oliver announced the election for the 2017 SPLOST is tomorrow March 21st, and encouraged everyone to get out and vote.

City Clerk Lauran Willis gave a summary of the hours of course work required to become a Certified Municipal Clerk. Mayor Roseberry presented Deputy City Clerk Stacey Mullen with a certificate from the University of Georgia, Carl Vinson Institute of Government for her accomplishments in completing the necessary requirements to be a Georgia Certified Clerk. Attachment B

**Tree, Parks, and Recreation Board**

City Manager Bob Schwartz said the seven member Tree Board has two vacancies. The Tree Board recommends Mayor Roseberry appoint and City Council approve adding two new members: Laura McCanless, Wesley Street, and Sallie Robinson, Wentworth Drive. This item will be voted on at the April meeting.

**Future Development Plan**

City Manager Bob Schwartz presented the amendment to the requirements for a future development plan in the zoning ordinance and said this item will be on the agenda at the April meeting for the second reading and approval. Attachment c

**July 4<sup>th</sup> Parade Grand Marshal**

Councilmember Sarah Davis said plans for the parade are underway and she asked all Council Members to be thinking of suggestions for nominations for the 2017 Grand Marshal and to please contact either her or City Clerk Lauran Willis so we can vote on it by the May 1<sup>st</sup> meeting.

**Operating Budget/Capital Budget**

City Manager Bob Schwartz presented the first draft of the operating budget and capital budget. After review and discussion Schwartz will make noted changes to be presented at the next meeting. Attachment D & E

**Engineer's Progress Reports**

City Manager Bob Schwartz presented the February monthly summary of the engineers report. Attachment F

**A motion was made by Windham, seconded by Davis to adjourn at 7:55 pm. The motion was approved 7/0.**

Respectfully submitted,

Lauran Willis, CMC/FOA  
City Clerk